

**FLORIDA DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES  
APPLICATION FOR LICENSE PLATE/DECAL REFUND  
2900 Apalachee Parkway, MS-63 – Tallahassee, FL 32399-0624**

This application, along with the registration certificate showing taxes paid and all other supporting documentation must be submitted to the address reflected above. The license plate/decals must also be submitted with the application or turned in to the Tax Collector's office for cancellation.

**I. Vehicle Description**

The vehicle/mobile home/vessel described below is or was registered in my name.

<b>Year</b>	<b>Make</b>	<b>Vehicle/Mobile Home/Vessel Identification Number</b>	<b>License Plate or Decal #</b>
<input style="width:100%;" type="text"/>	<input style="width:100%;" type="text"/>	<input style="width:100%;" type="text"/>	<input style="width:100%;" type="text"/>

**II. REASON FOR REFUND – Check reason for refund request.**

**Vehicle License Plate or Vessel/Mobile Home Decal Surrendered Prior to the End of the Renewal Period (Midnight on the Registrant's Birthday).** THERE IS NO PROVISION IN FLORIDA LAW FOR PRORATED REFUNDS. THE LICENSE PLATE/MOBILE HOME DECAL MUST BE SURRENDERED PRIOR TO THE END OF THE RENEWAL PERIOD (Midnight on the Registrant's Birthday) TO QUALIFY FOR A REFUND.

**Mobile Home/Travel Trailer Declared as Real Property** (Submit copies from the Property Appraiser's Office of the completed Declaration of Mobile Home/Travel Trailer stating the year declared as Real Property along with previously issued mobile home decals and copies of current RP registrations.)  
 Indicate RP decal number(s):

**Two License Plates/Decals Purchased for Same Vehicle/Mobile Home/Vessel** (Submit a copy of the current registration for license plate/decals being retained). If a Temporary Operational Permit (TOP) has been purchased and an application for an apportioned International Registration Plan (IRP) plate has been submitted, the IRP plate and cab card must be received by applicant prior to applying for refund.

License Plate number/ Registration number Currently in use	<input style="width:100%;" type="text"/>	License Plate Number/ Registration Number Being Surrendered	<input style="width:100%;" type="text"/>
and/or Decal	<input style="width:100%;" type="text"/>	and/or Decal	<input style="width:100%;" type="text"/>
Expiration Date	<input style="width:100%;" type="text"/>	Expiration Date	<input style="width:100%;" type="text"/>

**Note:** IF A NEW FLORIDA LICENSE PLATE HAS BEEN ISSUED FOR A VEHICLE AND A CURRENT FLORIDA LICENSE PLATE/DECAL HAS BEEN OR CAN BE TRANSFERRED TO THE SAME VEHICLE, SUBMIT A COPY OF THE REGISTRATION FOR THE NEW LICENSE PLATE, A COPY OF THE REGISTRATION FOR THE CURRENT LICENSE PLATE/DECAL PRIOR TO TRANSFER, AND A COPY OF THE REGISTRATION AFTER TRANSFER.

**Initial Registration Fee (\$100.00 or \$225.00) Do not check this box if your registration does not reflect the initial registration fee was paid.** Submit a copy of the registration indicating the fee was paid and submit proof the vehicle was disposed of within 3 months of paying the fee; for example, copy of front and back of the title transferred to purchaser or a copy of the bill of sale.

**III. Owner Information – Please Type or Print Clearly – All correspondence, including any refund, will be mailed to the address below.**

Name of Registered Owner(s): <input style="width:95%;" type="text"/>	<b>DHSMV USE ONLY</b>
Street Address: <input style="width:95%;" type="text"/>	
City: <input style="width:20%;" type="text"/> State: <input style="width:10%;" type="text"/> Zip Code: <input style="width:15%;" type="text"/>	
Email Address: <input style="width:95%;" type="text"/>	
Signature of Registered Owner: _____ Date: <input style="width:100px;" type="text"/>	

**IV. TAX COLLECTOR USE ONLY**

The license plate/decals indicated below was surrendered to this office and entered in FRVIS as surrendered/cancelled as required.

License Plate Number  Decal Number  Expiration Date  Date Received

County/Agency Number  Tax Collector's Name Stamp, Seal or Signature \_\_\_\_\_

Signature: \_\_\_\_\_

**If the refund is being requested due to a tax collector error, please attach a detailed explanation on tax collector letterhead paper.**