



## PATSY HEFFNER, CFC OSCEOLA COUNTY TAX COLLECTOR

2501 E. Irlo Bronson Memorial Hwy. • P.O. Box 422105 • Kissimmee, Florida 34742-2105  
Phone 407-742-4000 • Fax 407-742-4009  
[www.osceolataxcollector.org](http://www.osceolataxcollector.org)

Checklist of some valid documents. For more document options and information, go to [www.GatherGoGet.com](http://www.GatherGoGet.com). If you don't have Internet access, telephone (850) 617-3995.

### 1 Identification: U.S. Citizens (BRING ONE)

Bring one of the following original documents as proof of your identity:

- Certified U.S. birth certificate, including territories and District of Columbia  
**(A hospital birth certificate is not acceptable)**
- Valid U.S. passport
- Certificate of naturalization
- Consular report of birth abroad

### 2 Social Security Number (BRING ONE)

Bring one of the following original document as proof of your Social Security number, if issued:

- Social Security Card
- W-2 form
- Pay stub showing Name and complete SSN
- SSA-1099
- Non-SSA-1099

### 3 Residential Address (BRING TWO)

The address on a driver license or ID card can no longer be a post office box. **Bring two proofs** of residential address.

- Deed, mortgage, monthly mortgage statement, mortgage payment booklet, or rental agreement
- Florida voter registration card
- Florida vehicle registration or title
- W-2 form or 1099 form
- Utility bill, hookup, or work order not more than two months old
- Current automobile or homeowner's insurance policy or bill
- Mail from financial institutions, not more than two months old
- Medical or health card with address listed
- A letter from a shelter or half-way house verifying that applicant lives at the address
- Educational transcripts for current school year
- Statement from an accompanying parent, stepparent or guardian residing at the same address as applicant. The parent or guardian must present **two** proof of residential address.

### Legal Name Change (if applicable)

- Original or certified copy of all marriage certificates or court orders that show name change(s).  
**(Uncertified photocopies are not valid)**

St. Cloud Branch Office  
1300 9<sup>th</sup> Street Ste. 101B  
St. Cloud, Florida 34769

Buenaventura Lakes Branch Office  
2539 Boggy Creek Rd.  
Kissimmee, Florida 34744

Poinciana Branch Office  
2924 Pleasant Hill Road  
Kissimmee, Florida 34746



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### Non-U.S. Citizens

Immigrants and non-immigrants supply same proof as do U.S. citizens for Social Security number (if issued) and residential address. **Their required identification documents are different.**

#### Immigrants: Identification

Bring one of the following:

- Alien registration receipt card (green card, Form I-551)
- I-551 stamp in passport
- I-551 stamp on I-94 and passport
- Immigration judge's order with applicants' A-number (granting of asylum)
- I-797, with A-number indicating granting of asylum
- I-797 or another form from the Bureau of Citizenship and immigration with the applicant's A-number, stating approval of refugee status

#### Non-Immigrants: Identification

An example follows. Some of these documents require other supporting documents. Before going to an office, read the full requirements at [www.GatherGoGet.com](http://www.GatherGoGet.com) or call (850) 617-3995.

1. Bring the following single document:

- Employment authorization card issued by the U.S. Department of Justice (form 1688B or I-766)

2. Or bring one of the following:

- Proof of non-immigrant classification from the U.S. Department of Justice (unexpired form I-94, with supporting attachments)
- I-571 travel document/refugee travel permit
- I-512 parole letter
- Immigration judge's order for cancellation of removal

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